

CITY AND COUNTY OF SWANSEA

MINUTES OF THE COUNCIL

HELD AT COUNCIL CHAMBER, GUILDHALL, SWANSEA ON
THURSDAY, 22 JUNE 2017
AT 5.00 PM

PRESENT: Councillor D W W Thomas (Chair) Presided

Councillor(s)	Councillor(s)	Councillor(s)
C Anderson	P M Black	J E Burtonshaw
M C Child	S E Crouch	J P Curtice
N J Davies	A M Day	P Downing
C R Doyle	V M Evans	C R Evans
W Evans	E W Fitzgerald	S J Gallagher
L S Gibbard	F M Gordon	K M Griffiths
J A Hale	D W Helliwell	T J Hennegan
B Hopkins	D H Hopkins	O G James
L James	Y V Jardine	M H Jones
S M Jones	P Jones	L R Jones
E J King	E T Kirchner	M A Langstone
M B Lewis	W G Lewis	A S Lewis
C E Lloyd	P Lloyd	I E Mann
P N May	H M Morris	D Phillips
C L Philpott	S Pritchard	A Pugh
J A Raynor	C Richards	K M Roberts
B J Rowlands	M Sherwood	P B Smith
R V Smith	A H Stevens	R C Stewart
D G Sullivan	M Sykes	G J Tanner
L G Thomas	W G Thomas	M Thomas
L J Tyler-Lloyd	G D Walker	L V Walton
T M White		

Apologies for Absence

Councillor(s): M Durke, R Francis-Davies, C A Holley, P R Hood-Williams, J W Jones and P M Matthews

17. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

The Head of Legal, Democratic Services and Business Intelligence gave advice regarding the potential personal and prejudicial interests that Councillors and / Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

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In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea the following interests were declared:

- 1) Councillor T J Hennegan and G J Tanner declared a Personal Interest in Minute 24 "Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2017-22;
- 2) Councillors C Anderson, P M Black, J E Burtonshaw, M C Child, S E Crouch, J P Curtice, N J Davies, A M Day, P Downing, V M Evans, W Evans, E W Fitzgerald, F M Gordon, J A Hale, T J Hennegan, B Hopkins, L James, Y V Jardine, M H Jones, S M Jones, E J King, E T Kirchner, A S Lewis, M B Lewis, C E Lloyd, P Lloyd, P N May, D Phillips, C L Philpott, J A Raynor, C Richards, P B Smith, R V Smith, R C Stewart, D G Sullivan, G J Tanner, D W W Thomas, L G Thomas, M Thomas, L J Tyler-Lloyd, G D Walker, L V Walton and T M White declared a Personal Interest in Minute 25 "Councillors & Co-Opted Members Allowances & Expenses 2016-2017";
- 3) Councillors P M Black, M C Child, N J Davies, M Day, P Downing, V M Evans, E W Fitzgerald, F M Gordon, B Hopkins, L James, O G James, Y V Jardine, L R Jones, M H Jones, S M Jones, E T Kirchner, I E Mann, P N May, C L Philpott, S Pritchard, C Richards, K M Roberts, B J Rowlands, P B Smith, R V Smith, A H Stevens, R C Stewart, D G Sullivan, G J Tanner, L G Thomas, L J Tyler-Lloyd and T M White declared a Personal Interest in Minute 26 "Councillors & Co-Opted Members Allowances & Expenses 2016-2017".

18. **MINUTES.**

RESOLVED that the following Minutes be approved and signed as a correct record:

- 1) Annual Meeting of Council held on 25 May 2017 subject to Page 27, membership of the Public Service Board being amended so as to remove Jane Harris;
- 2) Ceremonial Meeting of Council held on 26 May 2017.

19. **WRITTEN RESPONSES TO QUESTIONS ASKED AT THE LAST ORDINARY MEETING OF COUNCIL - NONE.**

There were no written responses to questions asked at the last Ordinary Meeting of Council.

20. **ANNOUNCEMENTS OF THE PRESIDING MEMBER.**

1) Condolences

a) Terror Attacks and Tragic Events

The Presiding Member referred with sadness to the terror attacks at London Bridge, Borough Market on 3 June and near the Finsbury Park Mosque on 18 June 2017 together with the tragic and devastating fire at Grenfell Tower, London and the Castlemartin Tank Incident, Pembrokeshire on 14 June 2017.

Flags outside the Council's Civic buildings were flown at half-mast and a minutes silence was held.

All present stood as a mark of sympathy and respect.

2) Chelbie Williams, Pentrehafod Comprehensive School - Virgin Scholarship to India

The Presiding Member stated that Chelbie Williams of Pentrehafod Comprehensive School had become the first Welsh girl to be chosen for a prestigious scholarship, which will see her travel to India to help build schools for poverty-stricken children. She is one of 30 students across the UK selected for a scholarship to India.

What makes Chelbie's achievements all the more remarkable is that three years ago she was moved on to Pentrehafod's Alternative Curriculum (Pace) scheme after suffering emotional difficulties including low self-esteem. The Pace scheme helps vulnerable children who are at risk of exclusion get back on track.

The Presiding Member congratulated Chelbie on her remarkable achievement.

3) South & West Wales Occupational Safety Group (SWWOSG) Award for Outstanding Performance

The Presiding Member congratulated the Corporate Health, Safety, Emergency Management & Wellbeing Service for being awarded the South & West Wales Occupational Safety Group Award for outstanding performance in reducing accidents, Health & Safety Training and their work on cultural change and improving Health & Wellbeing.

Craig Gimblett, Tracey Williams, Katja Davies & Sarah Owens were present to receive the award.

4) CHS Platinum Award

The Council has become only the second Local Authority in Wales to achieve the Platinum Corporate Health Standard for its commitment to going over and above its corporate social responsibilities by making a real difference in improving services and support for our communities and staff.

The Corporate Health Standard is the Welsh Government's quality mark for corporate health promotion in Wales since 2005. While other levels are focussed solely on staff, the Platinum Award is only given to those who can demonstrate how they exceed in achieving excellence across 6 core criteria and support the health and well-being of residents, their own staff and staff of other employers.

Swansea Council's Work Development Service, celebrating its 10th birthday this year, was showcased as our case study, evidencing how adults with learning disabilities are supported to develop work skills which they can use to support city communities.

All seven project teams within the service were featured in the Platinum Award submission, ranging from the well-known NEAT teams to catering services at the Victoria Park Kiosk, the Fforestfach fruit and vegetable nursery and the Grounds Maintenance Team which supports management of wildlife and environmental habitats.

There were exceptional pieces of work showcased by members of the wellbeing working group across the 6 core criteria of, Transport, Procurement, Sustainability, Corporate Building and Property Services, Facilities, Community Engagement and Employment and Skills, which led to us being recognised as an exemplar.

The Presiding Member congratulated the Corporate Health, Safety, Emergency Management & Wellbeing Service, which led the award bid and every other member of staff whose contribution is making a difference in our communities every day.

Craig Gimblett, Sue Reed, Katja Davies, Tracey Williams, Sarah Owens and Steve Rees are present to receive the award.

5) Gower College Swansea Apprentice of the year

The Presiding Member congratulated Lyn Hovvells, Corporate Building Services' Apprentice Plumber who won the Gower College Swansea Apprentice of the year award. He stated that this was an outstanding achievement for Lyn and Corporate Building Services as this is the first time one of the Authority's apprentices has won the award.

Lyn was chosen from the hundreds of apprentices who attend Gower College as the best of the best, for those of you who know Lyn I'm sure you will all agree there couldn't be a more deserving apprentice, well done Lyn and keep up the good work.

Lyn Hovvels was present to receive the award.

6) Queen's Birthday Honours 2017

Citizens of Swansea and / or People with Links to Swansea who received awards in the Queen's Birthday Honours.

a) Commander of the Order of the British Empire (CBE)

- i) Peter Malcolm Black. Councillor Cwmbwrla Ward, City and County of Swansea Council. For services to Politics and Public Life in Wales. (Swansea).

b) Member of the Order of the British Empire (MBE)

- i) Ms Sally Jane Hyman. Chair of Trustees RSPCA. Llys Nini Branch. For services to Animal Welfare and the Environment. (Baglan, Neath Port Talbot).

c) British Empire Medal (BEM)

- i) Captain David Cledlyn Jones. For services to Anglo-German relations and World War II Education. (Pennard, Swansea);
- ii) Mrs Ann Georgina Khoshbin. For services to Education. (Blackpill, Swansea).

7) Amendments to Council Summons

- a) Item 10 "Councillors & Co-opted Members Allowances and Expenses 2016-2017".

Page 74. The financial entries relating to Councillor Robert C Stewart be amended as follows:

- i) Travel Allowance Column should read "£2,541.55".
 - ii) Total Column should read "£68,738.96"
- b) Item 12 "Membership of Committees". An updated version has been circulated.

21. **ANNOUNCEMENTS OF THE LEADER OF THE COUNCIL.**

1) Member Champions

The Leader of the Council stated that he had appointed the following additional Member Champions:

- a) Homeless Member Champion - Councillor M Sykes;
- b) Looked After Children Member Champion - Councillor C R Evans.

2) Swansea Bay City Region - Joint Committee

The Leader of the Council stated that discussions were underway regarding the creation of a Swansea Bay City Region Joint Committee.

3) Digital Square, Appointment of Arena Operator

The Leader of the Council provided an update regarding the appointment of the Digital Square Arena Operator.

4) Tonia Antoniazzi – Gower MP

The Leader of the Council congratulated Tonia Antoniazzi on her recent election as the Gower Member of Parliament.

5) Fire at Grenfell Tower, North Kensington, London Statement

The Leader of the Council referred with sadness to the devastating fire at Grenfell Tower, London on 14 June 2017. He called upon the Housing, Energy and Building Services Cabinet Member to provide a briefing to Council.

The Housing, Energy and Building Services Cabinet Member provided assurances to Council regarding the 11 tower blocks within Swansea and answered questions relating to their safety.

Note:

- 1) Councillor C L Philpott asked for an update on when the balcony keys for the Clyne Court flats would be returned to the occupants?
- 2) Councillor G D Walker asked to be provided with the result of the last Fire Service 'live' exercise carried out at the Council's high-rise blocks.

The Housing, Energy and Building Services Cabinet Member stated that written responses would be provided.

22. **PUBLIC QUESTIONS.**

A number of questions were asked by members of the public. The relevant Cabinet Member responded accordingly. No questions requiring a written response.

23. **PUBLIC PRESENTATION - UNIVERSITY OF THE THIRD AGE.**

Sue Shannon-Jones gave a presentation on the University of the Third Age (U3A) Movement, which is a unique and exciting organisation providing life-enhancing and life-changing opportunities. Retired and semi-retired people come together and learn together, not for qualifications but for its own reward: the sheer joy of discovery.

Members share their skills and life experiences: the learners teach and the teachers learn, and there is no distinction between them. The U3A movement is supported by its national organisation, the Third Age Trust

Councillor R C Stewart, Leader of the Council gave thanks for the presentation.

24. **PRIVATE SECTOR HOUSING RENEWAL AND DISABLED ADAPTATIONS: POLICY TO PROVIDE ASSISTANCE 2017-22.**

The Housing, Energy and Building Services Cabinet Member submitted a report, which outlined proposed amendments to the current Private Sector Housing Renewal and Disabled Adaptions: Policy to Provide Assistance 2012-2017 and publish a new Policy for 2017-2022.

RESOLVED that:

- 1) The changes to Policy outlined within the report be approved and that a new Policy be published for 2017-2022.

25. **COUNCILLORS & CO-OPTED MEMBERS ALLOWANCES & EXPENSES 2016-2017.**

The Head of Democratic Services submitted an information report, which presented the amount of allowances and expenses paid to each Councillor and Co-opted Member during 2015-2016 under the Councillors Allowances Scheme.

Note: Page 74. The financial entries relating to Councillor Robert C Stewart on page 74 of the Council Summons were amended as follows:

- i) Travel Allowance Column to read "£2,541.55".
- ii) Total Column to read "£68,738.96".

26. **CONFERRING TITLE OF HONORARY ALDERMAN / HONORARY ALDERWOMAN.**

The Presiding Member, Head of Democratic Services and Monitoring Officer submitted a joint report, which agreed in principal to confer the title of "Honorary Alderman or Honorary Alderwoman" on the former Councillors identified within the report in line with Council Criteria.

RESOLVED that:

- 1) Council agreed in principal to confer the title of Honorary Alderman / Honorary Alderwoman on former Councillors R G (Bobby) Davies, John Newbury, Ioan M Richard, R June Stanton and Ceinwen Thomas in recognition of their eminent service rendered to the City and County of Swansea and its predecessor Authority's:
- 2) A Ceremonial Meeting of Council be arranged for 3.00pm on 24 August 2017 in order to confer the titles on those former Councillors named above.

27. **MEMBERSHIP OF COMMITTEES.**

The Service Transformation and Business Operations Cabinet Member stated that an amended report had been circulated.

He referred to the report stating that the Leader of the Council had also made any changes to the Authority's Outside Bodies as outlined below:

- 1) **Adoption Panel**
Remove Councillor J P Curtice.
Add Councillor C Richards.
- 2) **EOTAS Steering Group**
Add Councillor J A Raynor.
- 3) **Gower Commoners**
Remove Councillor K M Roberts.
Add Councillor A H Stevens.
- 4) **Gower College**
Remove Councillor C Richards.
Add Councillor R V Smith.
- 5) **Inter Authority Agreement for Food Waste**
Remove Councillor W G Lewis.
Add Councillor V M Evans.
- 6) **PRU Management Board**
Add Councillor J A Raynor.

- 7) **South West Wales Regional Waste Consortium**
Remove Councillor W G Lewis.
Add Councillor V M Evans.
- 8) **South West Wales Regional Waste Management Committee**
Remove Councillor W G Lewis.
Add Councillor V M Evans.
- 9) **Swansea Economic Regeneration Partnership**
Add Councillor D H Hopkins.
- 10) **University of Swansea Court**
Remove Councillor S Pritchard.
Add Councillor R Francis-Davies.
- 11) **Wales National Pool**
Remove Councillor M B Lewis.
Add Councillor M C Child.
- 12) **Welsh Local Government Association**
Remove Councillor J P Curtice.
Add Councillor J A Raynor.
- 13) **West Bay Regional Partnership Board**
Remove Councillor P Jones.

RESOLVED that the membership of the Council Bodies listed below be amended as follows:

- 1) **Chief Officer Disciplinary Committee**
Add Councillor J A Hale.
- 2) **Democratic Services Committee**
Remove Councillor J P Curtice.
Add Councillor M Durke.
- 3) **General Licensing Committee**
Add Councillor B J Rowlands.
- 4) **Planning Committee**
Remove Councillor C Richards.
Add Councillor P B Smith.
- 5) **Policy & Development Committee 1 (Education & Skills)**
Remove Councillors M Durke, L S Gibbard, J A Hale, Y V Jardine, W G Lewis and B J Rowlands.
Add Councillors M A Langstone, M B Lewis, C L Philpott, S Pritchard, K M Roberts, M Sykes and D W W Thomas.

- 6) Policy & Development Committee 2 (Economy & Infrastructure)**
Remove Councillors M Durke, Y V Jardine, M A Langstone, D Phillips, L J Tyler-Lloyd and T M White.
Add Councillors P R Hood-Williams, J W Jones, P Jones, S M Jones, P M Matthews and W G Thomas.
- 7) Policy & Development Committee 3 (Transformation & Future Council)**
Remove Councillors J P Curtice, D W Helliwell, P M Matthews, H M Morris, C Richards, G Tanner and W G Thomas.
Add Councillors C Anderson, M Durke, J A Hale, C A Holley, M B Lewis, B J Rowlands, A H Stevens and L J Tyler-Lloyd.
- 8) Policy & Development Committee 4 (Safeguarding)**
Remove Councillors T J Hennegan, M B Lewis, R D Lewis, P M Matthews, S Pritchard and D W W Thomas.
Add Councillors J C Curtice, P R Hood-Williams, Y V Jardine, L James, K M Roberts, M Sykes and G Tanner.
- 9) Policy & Development Committee 5 (Poverty Reduction)**
Remove Councillors C Anderson, P R Hood-Williams, M B Lewis, K M Roberts, B J Rowlands, M Sykes and T M White.
Add Councillors P Downing, D W Helliwell, O G James, R D Lewis, D Phillips, C Richards, G Tanner and L G Thomas.
- 10) Standards Committee**
Add Community Councillor P Crayford.
- 11) Statutory Licensing Committee**
Add Councillor B J Rowlands.
- 12) Corporate Parenting Board**
Remove Councillor H M Morris.
- 13) Constitution Working Group**
Add Councillor W Evans.
- 14) LA Governor Panel**
Remove Councillors C R Evans and V M Evans.
Add Councillors W G Lewis & S Pritchard.
- 15) Local Pension Board**
Remove Councillor M B Lewis.
Add Councillor T M White.
- 16) Social Services Rota Visits**
Remove Councillor C R Evans. Add Councillor W G Lewis.

17) Student Liaison Forum

Add Councillors R Francis-Davies, A S Lewis and M Thomas.

18) Trustees Panel

Remove Councillor V M Evans. Add Councillors W Lewis, A Pugh & L R Jones.

28. AMENDMENTS TO THE COUNCIL CONSTITUTION.

The Presiding Member, Head of Democratic Services and Monitoring Officer submitted a joint report, which sought to make amendments in order to simplify, improve and / or add to the Council Constitution in relation to the following areas:

- 1) Part 3 – Responsibility for Functions – Terms of Reference.

Following the Annual Meeting of Council on 25 May 2017, the 5 x Policy Development & Delivery Committees met and elected a Chair and Vice Chair to each of the five Committees. Those Chairs and Vice Chairs transfer to the renamed Committees.

RESOLVED that:

- 1) The 5 x Policy Development and Delivery Committees be renamed as outlined below;

Original Name	Proposed Name	Chair (Cllr)	Vice Chair (Cllr)
PD&DC 1	Education & Skills PD&DC	R V Smith	F M Gordon
PD&DC 2	Economy & Infrastructure PD&DC	V M Evans	N J Davies
PD&DC 3	Transformation & Future Council PD&DC	E T Kirchner	C R Evans
PD&DC 4	Safeguarding PD&DC	C R Doyle	E J King
PD&DC 5	Poverty Reduction PD&DC	P B Smith	A Pugh

- 2) The changes to the following terms of reference within the Council Constitution as outlined below together with any further consequential changes be adopted:

Economy & Infrastructure Policy Development and Delivery Committee

- 1) To drive the development of the Council's Economy and Infrastructure Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

Education & Skills Policy Development and Delivery Committee

- 1) To drive the development of the Council's Education and Skills Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

Poverty Reduction Policy Development and Delivery Committee

- 1) To drive the development of the Council's Poverty Reduction Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

Safeguarding Policy Development and Delivery Committee

- 1) To drive the development of the Council's Safeguarding Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

Transformation & Future Council Policy Development and Delivery Committee

- 1) To drive the development of the Council's Transformation and Future Council Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

29. COUNCILLORS' PLEDGE ON STANDARDS.

The Head of Democratic Services submitted a report, which sought approval to re-adopt the Councillor Pledge on Standards.

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In accordance with Council Procedure Rule 30 "Voting" a recorded vote was requested. The voting on the amendment was recorded as follows:

For (53 Councillors)		
Councillor(s)	Councillor(s)	Councillor(s)
C Anderson	D H Hopkins	J A Raynor
J E Burtonshaw	O G James	C Richards
M C Child	V V Jardine	K M Roberts
S E Crouch	L R Jones	B J Rowlands
J P Curtice	P Jones	M Sherwood
N J Davies	E J King	P B Smith
P Downing	E T Kirchner	R V Smith
C R Doyle	M A Langstone	A H Stevens
C R Evans	A S Lewis	R C Stewart
V M Evans	M B Lewis	M Sykes
W Evans	W G Lewis	G J Tanner
S J Gallagher	C E Lloyd	D W W Thomas
L S Gibbard	P Lloyd	M Thomas
F M Gordon	I E Mann	W G Thomas
J A Hale	P N May	L J Tyler-Lloyd
D W Helliwell	D Phillips	L V Walton
T J Hennegan	S Pritchard	T M White
B Hopkins	A Pugh	-

Against (2 Councillors)		
Councillor(s)	Councillor(s)	Councillor(s)
E W Fitzgerald	M H Jones	-

Abstain (8 Councillors)		
Councillor(s)	Councillor(s)	Councillor(s)
P M Black	L James	D G Sullivan
A M Day	S M Jones	G D Walker
K M Griffiths	C L Philpott	-

Withdrawn from meeting due to declarable interest (0 Councillors)		
Councillor	Councillor	Councillor
-	-	-

In light of the result of the Recorded Vote the recommendations were adopted.

RESOLVED that:

- 1) The Councillor Pledge on Standards be re-adopted;
- 2) It be compulsory that all Councillors sign the "Councillor Pledge on Standards".

30. **COUNCILLORS' LOCAL DISPUTE RESOLUTION.**

The Head of Democratic Services and Monitoring Officer submitted a joint report, which sought approval to re-adopt the Councillors Local Dispute Resolution.

RESOLVED that:

- 1) The Councillors Local Dispute Resolution as outlined in Appendix A of the report be re-adopted;
- 2) Councillors agree to attempt to resolve any grievances they may have with other Councillors through the internal mediation process wherever possible, before referring an issue to the Public Services Ombudsman for Wales.

31. **COUNCILLORS' QUESTIONS.**

1) **Part A 'Supplementary Questions'**

Seven (7) Part A 'Supplementary Questions' were submitted. The relevant Cabinet Member(s) responded by way of written answers contained in the Council Summons.

The following supplementary question(s) required a written response.

Question 3

a) Councillor P N May asked:

- i) *"The automation of the system is useful. It is vital that a public awareness campaign is launched prior to roll out. When will it be fully rolled out? Could the Civil Enforcement Vehicle be utilised?"*

The Environment Services Cabinet Member stated that a written response would be provided.

Question 4

b) Councillor P M Black:

- ii) *"The DVLA allows the public to enter a vehicle registration system online in order to establish whether a vehicle is taxed. Could a similar system be rolled out for Residents Parking Permits?"*

The Environment Services Cabinet Member stated that a written response would be provided.

2) **Part B 'Questions not requiring Supplementary Questions'**

One (1) Part B 'Questions not requiring Supplementary Questions' were submitted.

The meeting ended at 6.55 pm

CHAIR